

## **Minutes ESFLA AGM Coventry 2013**

Meeting called to order at 16.30, Tuesday, 2/07/13

Chair: President of ESFLA: Lise Fontaine

Executive Committee Members present: David Banks, Julia Lavid, Donna R. Miller

Donna R. Miller kindly agreed to act as Recording Secretary.

### **1. Apologies for absence**

Robin Fawcett, Stella Neumann.

### **2. Confirmation of the Minutes of 2012 AGM, Bertinoro**

(available on ESFLA website)

the minutes are unanimously approved

### **3. Matters arising** (from previous minutes)

The Chair reports that none have emerged.

### **4. Committee in support of institutional initiatives in teacher education**

Bernie Mohan reported on the Committee in support of Institutional Initiatives in Teacher Education, which was set up at the ESFLA AGM in Lisbon in 2011.

Several members of the committee are working independently in their European countries to encourage educational institutions to develop initiatives. In Sweden, Claire Acevedo and Ann-Kristin Lovstedt have set up the Reading for Life Association ([www.reading4life.org](http://www.reading4life.org)) and will hold an inaugural conference in November 2013. Bernie Mohan and Anja Brandenburger are involved in discussions with educational institutions in Germany to follow up the .EUCIM-TE European Community Project ([www.eucim-te.eu](http://www.eucim-te.eu)).

### **5. ESFLA icon**

In Cardiff in 2009 Anne McCabe volunteered for collecting suggestions for an icon; in Koper 2010, a commission made up of Eija Ventola, David Banks and

Donna R. Miller was formed to continue the search for an icon. To date none of the (few) proposals made since then has had the approval required. The members present at the meeting today voted to give responsibility for gathering proposals to Bob Wilkinson (Coventry) and express the hope that we'll finally be able to put suggestions for the icon's approval to the AGM in Paris 2014.

Agreed unanimously.

## **6. Treasurer's report**

The Treasurer reported on the financial situation of the Association (see below). The Treasurer has also stressed once again the need for ESFLA to have a safety net of at least £3,000 and makes 2 suggestions for achieving this goal:

*1 That we should the collection of voluntary individual cash contributions from participants a regular feature of ESFLA meetings – carried out in a tactful manner, e.g. by individuals posting their contributions into a sealed and regularly cleared box (rather than by passing a plate or bucket round)*

*2 That each ESFLA conference organizer should aim to produce a surplus of around GBP 500 (or EUR 585), to provide 'seed money' or cover for loss for future conferences.\* (For comparison, the Lisbon Congress in 2011 produced a surplus of GBP 2,600, which has been a great boost to the ISFLA reserves.)*

Following discussion of the two points, it was decided that *at registration on site* for all ESFLCWs, starting in 2013, a small membership fee (the amount of which is to be established) will be paid by all participants.

To avoid adding to the already onerous tasks of the local organizers, Mick O'Donnell proposed that the responsibility for the collection be assigned to the treasurer (or someone appointed by the treasurer). The administration of the membership fee will take place at ESFLCW registration.

The motion is approved unanimously.

Mick O'Donnell proposed that the specific details of the membership fee, including how it is worded, should be discussed by the ESFLA committee.

The motion is approved unanimously.

Action: ESFLA committee members will determine the exact wording of this change and the membership fee.

## **7. Report on ESFLCW Bertinoro 2012**

Donna R. Miller reported on last year's conference, signalling the site still online at

[http://www3.lingue.unibo.it/ceslic/?page\\_id=93](http://www3.lingue.unibo.it/ceslic/?page_id=93)

where plenary videos and the short clip on 'A day in the life of Bertinoro' can still be accessed, along with the rich and exciting programme and paper abstracts. 95 enthusiastic participants, coming from 22 different countries and all continents, came together – making it a 'mini' international conference indeed!

She also reported that the conference did make monies and that €500 was gifted to ESFLA by bank draft, along with the approximately €150 in voluntary contributions that was collected by Robin Fawcett at the venue for the Association. The remainder of monies made (about € 1,200) was spent on contributing to the costs of filming and producing the 3 plenaries videos (the Faculty of Foreign Languages and Literatures of the University of Bologna contributed a matching amount to the venture).

The 'day in the life' clip was FREE, courtesy of Paul Bayley's students.

Finally, she informed the meeting that there are to be no general Proceedings but that a book containing selected papers (most invited, some selected from submissions, after double blind peer review) will be published in 2014 by Equinox. A preview of the contents may be had at

<https://www.equinoxpub.com/equinox/books/showbook.asp?bkid=598&keyword>

## **8. Report on ESFLCW Coventry 2013**

Sheena Gardner reported that the conference was well under way. The programme includes 3 plenaries, 1 workshop, 1 colloquium and 54 individual papers. Over 100 participants came to Coventry from at least 10 European countries and beyond, including Australia, Brazil, Canada, Chile, Hong Kong, Israel, South Africa and Tunisia.

Sheena thanked the scientific committee for their help reviewing abstracts, and briefly outlined plans for online proceedings on the ISFLA website, followed by a book proposal.

## **9. Future Meetings**

Next year the ESFLCW will be held in Paris. More information will soon follow on *sysfling*.

In the absence of a scheduled ESFLCW in 2015, the ESFLA AGM will be held at the ISFL conference at RWTH Aachen University, Germany in 2015. There are no plans for ESFLCW 2015.

The Chair asked for statements of interest from those willing to consider organizing the ESFLCW conferences in 2016 and 2017. Martin Kaltenbacher agreed to begin discussions at his university in Salzburg to explore the possibility in either 2016 or 2017.

#### **10. Any other business**

No other business.

The meeting is adjourned at 17.15.

Donna R. Miller

Recording secretary

## ESFLA TREASURER'S REPORT 2012-13

### Summary of the ESFLA account with the Co-operative Bank

Date	Description	Paid in GBP	Paid out GBP	Balance GBP
06.07.12	Carried forward	1,408.91		
06.07.12	Interest 2011-12 (no ESFLA conference)	0.30		1,409.21
16.07.12	Cash donated by Bertinoro participants	157.00		1,566.21
08.10.12	Surplus from Bertinoro organizers	400.00		1,966.21
05.04.13	Interest	1.54		1,967.75

Our current balance is therefore GBP 1,967.75, so in euros EUR 2304.

Robin P. Fawcett, 20.06.13